

Application and Selection Procedures

Intern Slots: The Center will accept five full-time interns for the 2019-2020 training year.

Training Period: The training period is one year, from September 1, 2019, through August 31, 2020. Ten days of vacation and five days of professional leave are included, and sick leave is accrued at the rate of one day per month.

Stipends: The funding for stipends is provided by the Center. We fund four doctoral internships at \$37,000 per year. Health insurance is also provided.

Eligibility: Intern applicants must be at least third-year graduate students in psychology. Applicants must be from doctoral programs accredited by the American Psychological Association (APA). By the beginning of the internship, applicants must have completed all doctoral course work and all qualifying and comprehensive exams. They should also have passed the proposal stage for their doctoral dissertation or doctoral project. A minimum of 500 hours of intervention experience and at least 150 hours of assessment experience in clinical practica are required, and a significant amount of this experience should have been accrued working with children, adolescents and families. All applicants *must* be registered for the national match (NMS). Registration packages may be requested through the APPIC website.

Applications: Applications are accepted from August 1 through November 19. A completed application includes the following:

1. Completed AAPI Online form. Please note that this application is found on the Web (<http://www.appic.org/>).
2. Your cover letter should clearly indicate which program is of greatest interest to you and some description of that interest. The programs include: Van Nuys Site (Outpatient and Outreach Programs); and Balboa Site (Child Abuse Prevention, Trauma and Early Intervention Services). Please refer to the *Organization of the Doctoral Internship Curriculum* section for descriptions of these programs and the role of the intern in each program.
3. We also require that you submit a copy of a testing report you have completed. Please be sure to remove all identifying information (e.g., name and address of examinee, etc.).

This internship site agrees to abide by the APPIC policy that no person at this training facility will solicit, accept, or use any ranking-related information from any intern applicant. Please access the full policies on Internship Offers and Acceptances on the APPIC Website. This site adheres to all APPIC policies. In addition, the internship ascribes to all agency policies prohibiting discrimination in our recruitment process on any grounds outside the general characteristics necessary to fulfill the obligations of the intern job description.

All inquiries should be addressed to:

Susan E. Hall-Marley, Ph.D.
Director of Training
Child & Family Guidance Center
9650 Zelzah Avenue
Northridge, CA 91325
Phone: (818) 739-5344
Fax: (818) 993-8206
E-mail: training@childguidance.org

The application deadline is November 19, 2018. Only AAPI Online applications will be considered.

[Selection Procedures](#)

The Child and Family Guidance Center adheres to the Match Policies set forth by the Association of Psychology Postdoctoral and Internship Centers (APPIC).

Our selection process is comprised of two steps. First, application materials from eligible candidates are reviewed by the Director of Training and other members of the internship faculty. No later than December 10, competitive applicants will be invited for a formal interview. Interviews are scheduled to take place in December and January. If a personal interview is not possible due to geographic considerations, a telephone interview will be arranged. Applicants are ranked in terms of their compatibility and suitability for our program. The match between the applicant's training and career goals and the internship's training goals and orientation is considered. In accordance with APPIC guidelines, interviewed applicants who are no longer under serious consideration will be notified as soon as possible but no later than seven days prior to the Rank Order List deadline.

The client population of the Child and Family Guidance Center is characterized by significant ethnic and cultural diversity, and our greatest number of clients and families are of Latinx ethnic origin, and many speak primarily or only Spanish. ***Therefore, while individuals from diverse ethnic and cultural backgrounds are encourage to apply, we are especially interested in applicants who are bilingual in English and Spanish.***

Address requests for further information about our internship program to Dr. Hall-Marley at: training@childguidance.org

The Internship Training Program at Child and Family Guidance Center is accredited by the American Psychological Association. For further information regarding our accreditation status, please contact the APA Commission on Accreditation at:

Office of Program Consultation and Accreditation
American Psychological Association
750 First Street, NE
Washington, DC 20002-4242

Phone: 202-336-5979

Fax: 202-336-5978

www.apa.org/ed/accreditation

Email address: apaaccred@apa.org